

ISLE OF ANGLESEY COUNTY COUNCIL	
MEETING:	COUNTY COUNCIL
DATE:	14 MAY 2019
TITLE OF REPORT:	Democratic Services Committee – Annual Report 2018/19
REPORT BY:	Chair of Democratic Services Committee
PURPOSE OF REPORT:	To report on the Work of the Committee during 2018/19

1. Introduction

The Local Government (Wales) Measure 2011 places a duty on the Council to establish a Democratic Services Committee as supported by the Head of Democratic Services.

The main purpose of the Committee is to review the adequacy of provision within the Authority in terms of staff, accommodation and other resources to fulfill the duties and functions of Democratic Services. Under the Measure, the Committee is obliged to meet at least once per annum and to report on such matters to Council.

This is the seventh annual report prepared by the Committee since its establishment in 2012.

2. Work Programme of Committee

This report summarises the issues discussed by the Committee during 2018/19 and also provides commentary on current status.

In general, the Committee has focused on the following areas:

- Member Development and Training Plans
- Webcasting of meetings
- Independent Remuneration Panel Annual Report
- Member related issues including - Wales Charter for Member development and support
- Members Annual Reports
- A total of 5 meetings of the Committee were held during the past 12 months

The table below summarises the issues discussed at each meeting during the past year.

Date of Committee	Subject	Current Status
02/05/2018	Election of Chairman / Election of Vice-Chairman	A special meeting will be held on 14 May, 2019 to elect a Vice-chairman
26/09/2018	Member related issues	<p>The report covered the following matters:</p> <ul style="list-style-type: none"> i) Updated information on the preparations of annual reports noting that 29 of the 30 reports had been received and published on the Council's website. ii) The timetable for resubmitting the Council's self-assessment for the WLGA's Charter for Member Support and Development. iii) Information on Members and co-opted Members enhanced DBS checks. iv) The use of the Modern.gov committee management system for including Members attendance and training records. v) Outside bodies – framework by the Partnership and Regeneration Scrutiny Committee for monitoring key partnerships as part of its work programme. <p>A further update was submitted to the Committee in March 2019.</p>
	Member Development Plans	A progress report on the training and development plan was considered including e-learning. A further update was submitted to the Committee in March 2019.
	Committee Work Programme	This report summarised matters for consideration by the Committee during 2018/19
27/11/18	Notice of Motion - Webcasting of Scrutiny Committees	The Notice of Motion seeking to extend web casting to Scrutiny Committee was referred to the Committee for

		consideration. The Committee recommended no change to the constitution and this was confirmed by the Council on 11 December, 2019.
	Notice of Motion - Public Participation in meetings	The Notice of Motion sought to amend the Constitution to allow motions proposed by members of the public and supported by 50 signatures of individuals who live on Anglesey to be discussed at full Council. The Committee recommended no change to the Constitution and this was confirmed by the Council on 11 December, 2019.
	Independent Remuneration Panel (IRP) draft report 2019 / 20	This report dealt with recommendations in the draft report and were accepted by the Committee. A further report on the IRP's annual report for 2019/20 was submitted to the Committee on 25 March.
05/03/2019	IRP Annual Report for 2019 /20	The IRP's final report was considered by the Committee. Proposal will be reported to the Council on 14 May, 2019.
	Member Development Strategy 2019 /20	The purpose of this report was to consider the draft Member Development Strategy for approval. The Strategy provides an overarching framework for Member development and learning and details expectations placed on Members to undertake training as part of roles. The Strategy was approved by the Committee.
	Member Development and Training Plan for 2018 /19	This report provided an update on progress in delivering the training and development plan following a report to the Committee in September 2018. The report was accepted by the Committee.
	Member Related Issues	This report provided an update on various Member related issues, following a report to this Committee in September, 2018. The Council has now received confirmation from the WLGA that the submission for renewal of the Member Development Charter status has been approved.

	Member Annual Reports 2018 /19	This report outlined the timetable for completion of annual reports to be published on the Council's website by 30 June, 2019. The report was accepted by the Committee.
02/05/2019	Member Development Programme 2019 / 20	This report outlined the programme of training for Members during 2019/20. The programme will be updated and monitored by this committee. The report was accepted by the committee and recommended for approval by the Council on the 14.5.2019.

Recommendation:

The County Council is requested to accept the report and note the matters considered by the Committee during 2018/19

Chair of Democratic Services Committee
02/05/2019